

Position title: Group Financial Manager
Level of position: Senior Management
Location: Stellenbosch – on-site
Position authority: Reports directly to CEO and owner of Remey
Date of advertisement: 27 May 2024

Job description and main responsibilities

The incumbent will take responsibility for the full financial function for 19 entities. This includes, but are not limited to the following:

- *Management of accounting team of 5 employees consisting of Accountant, 2 creditors clerks, office clerk and the HR Practitioner.
- *Board and Stakeholder reports
- *Monthly Management Statements, and involvement and supervising of accounting team processing.
- *Payroll system set-up, review and supervising of processing
- *Preparation and submission of EMP201, EMP501, IRP5's, ETI's
- *Preparation, submission and reconciliation of VAT
- *SARS eFiling and SARS Easyfile
- *Construction Guarantees
- *Handling of insurance.
- *Liaising with SARS, Bank, Auditors and Information Technology providers
- *Audit file preparation
- *BEE scorecard involvement
- *Company Secretarial Duties

Requirements

- *Minimum educational level – SAIPA or CIMA qualification or CIBA registered
- *Experience – minimum 10 _ 15 years.
- *Tax Practitioner registration or experience in the role of tax practitioner.
- *Experience in accounting in the Construction and Property Development industry will be advantageous.
- *Experience/knowledge of the BuildSmart computer package will be an added advantage.
- *Communication skills
- *Organizational abilities – must be excellent.
- *Problem solving
- *Diligent and accountable
- *Self –assertive and a passion to supply quality work.

To apply, forward your CV, together with your salary expectation, to hr@remey.co.za indicating Senior Financial Manager in the subject line of your email.